



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier : GAKKEN PHILIPPINES, INC.
Address : #130 Aurora Blvd. Corner A. Lake Street, San Juan City

P.O. No. : 23-12-0903
Date : 12/11/2023
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
Date of Delivery : _____
Delivery Term : 15 CD upon receipt of NTP but not to exceed 31 Dec 202
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	4	Black Toner Cartridge for HP E87650, HP	4,085.00	16,340.00
2	PCS	3	Cyan Toner Cartridge for HP E87650, HP	21,085.00	63,255.00
3	PCS	4	Magenta Toner Cartridge for HP E87650, HP	21,085.00	84,340.00
4	PCS	4	Yellow Toner Cartridge for HP E87650, HP	21,085.00	84,340.00
5	PCS	2	Toner Collection Unit for HP E87650, HP	2,857.00	5,714.00
<p>*Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specifications and Bid Bulletin/s if any.</p> <p>***** Nothing Follows *****</p>					

For the use of Procurement Management Office for the use of Procurement Management Office

Control No. 5202 GRAND TOTAL : Php 253,989.00

Total Amount in Words Two Hundred Fifty-three Thousand Nine Hundred Eighty-nine Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

DAYNE ADRIELLE S. BURGO
(Signature over printed name of Supplier)
12-18-23
Date

Very truly yours,

VICTOR M. REGIS N. SOTTO
(Authorized Official)
City Mayor

Requisitioning Office/Dept. :

ATTY. PONCE MIGUEL D. LOPEZ
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : ₱ 253,989.00
OBR No. : 100-2623-11
0152-1121